

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Annual General Meeting of **TAKA JEWELLERY HOLDINGS LIMITED** ("the **Company**") will be held at 3, Kaki Bukit Place, Eunos Techpark, Singapore 416181 on Wednesday, 26 October 2022 at 9.00 a.m. for the following purposes:

AS ORDINARY BUSINESS

1. To receive and adopt the Directors' Statement and the Audited Financial Statements of the Company for the financial year ended 30 June 2022 together with the Independent Auditor's Report thereon. **(Resolution 1)**
2. To re-elect Mr Teo Boon Leng as Director of the Company retiring pursuant to Article 114 of the Constitution of the Company.
(See Explanatory Note (i)) **(Resolution 2)**
3. To re-elect Mr Lu King Seng as Director of the Company retiring pursuant to Article 114 of the Constitution of the Company.
(See Explanatory Note (ii)) **(Resolution 3)**
4. To approve the payment of Directors' Fees of S\$205,000 for the financial year ending 30 June 2023 payable quarterly in arrears. (FY2022: S\$153,750) **(Resolution 4)**
5. To re-appoint Messrs Ernst & Young LLP as Independent Auditor of the Company and to authorise the Directors of the Company to fix their remuneration. **(Resolution 5)**
6. To transact any other ordinary business which may properly be transacted at an Annual General Meeting.

AS SPECIAL BUSINESS

To consider and if thought fit, to pass the following resolutions as Ordinary Resolutions, with or without any modification:

7. Authority to allot and issue shares

That pursuant to Section 161 of the Companies Act 1967 and Rule 806 of Section B of the Singapore Exchange Securities Trading Limited Listing Manual: Rules of Catalist (the "**Catalist Rules**"), the Directors of the Company be authorised and empowered to:

- (a) (i) issue shares in the Company ("**Shares**") whether by way of rights, bonus or otherwise; and/or
 - (ii) make or grant offers, agreements or options (collectively, "**Instruments**") that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) options, warrants, debentures or other instruments convertible into Shares,
- at any time and upon such terms and conditions and for such purposes and to such persons as the Directors of the Company may in their absolute discretion deem fit; and
- (b) (notwithstanding that the authority conferred by this Resolution may have ceased to be in force) issue Shares in pursuance of any Instruments made or granted by the Directors of the Company while this Resolution was in force,

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provided that:

- (1) the aggregate number of Shares (including Shares to be issued in pursuance of the Instruments, made or granted pursuant to this Resolution) to be issued pursuant to this Resolution shall not exceed one hundred per centum (100%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of shares to be issued other than on a pro rata basis to shareholders of the Company shall not exceed fifty per centum (50%) of the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below);
- (2) (subject to such calculation as may be prescribed by the Singapore Exchange Securities Trading Limited) for the purpose of determining the aggregate number of Shares that may be issued under sub-paragraph (1) above, the total number of issued Shares (excluding treasury shares and subsidiary holdings) shall be based on the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company at the time of the passing of this Resolution, after adjusting for:
 - (a) new Shares arising from the conversion or exercise of any convertible securities;
 - (b) new shares arising from the exercising of share options or vesting of share awards, provided the share options or share awards were granted in compliance with Part VIII of Chapter 8 of the Catalist Rules; and
 - (c) any subsequent bonus issue, consolidation or subdivision of Shares;any adjustments made in accordance with sub-paragraphs (2)(a) or (2)(b) are only to be made in respect of new shares arising from convertible securities, share options or share awards which were issued and outstanding or subsisting at the time of the passing of the Resolution approving the mandate.
- (3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Catalist Rules for the time being in force (unless such compliance has been waived by the Singapore Exchange Securities Trading Limited) and the Constitution of the Company; and
- (4) unless revoked or varied by the Company in a general meeting, such authority shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is earlier.
(See Explanatory Note (iii)) **(Resolution 6)**

8. **Proposed continued appointment of Mr Lu King Seng as Independent Director of the Company for the purposes of Rule 406(3)(d)(iii)(A) of the Catalist Rules**

That, subject to and contingent upon the passing of Resolution 3 by the shareholders of the Company and the passing of Resolution 8 by shareholders of the Company: (a) the continued appointment of Mr Lu King Seng as Independent Director, for purposes of Rule 406(3)(d)(iii)(A) of the Catalist Rules be and is hereby approved; and (b) the authority conferred by this Resolution shall continue in force until the earlier of the following: (i) the retirement or resignation of Mr Lu King Seng as Director; or (ii) the conclusion of the third AGM of the Company following the passing of this Resolution.
(See Explanatory Note (ii)) **(Resolution 7)**

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9. **Proposed continued appointment of Mr Lu King Seng as Independent Director of the Company for the purposes of Rule 406(3)(d)(iii)(B) of the Catalist Rules**

That, subject to and contingent upon the passing of Resolutions 3 and 7 by the shareholders of the Company and the passing of this Resolution by shareholders of the Company, excluding the Directors and the Chief Executive Officer (“CEO”) of the Company, and their respective associates (as defined in the Catalist Rules): (a) the continued appointment of Mr Lu King Seng as Independent Director, for purposes of Rule 406(3)(d)(iii)(B) of the Catalist Rules be and is hereby approved; and (b) the authority conferred by this Resolution shall continue in force until the earlier of the following: (i) the retirement or resignation of Mr Lu King Seng as Director; or (ii) the conclusion of the third AGM of the Company following the passing of this Resolution.
(See Explanatory Note (ii)) **(Resolution 8)**

By Order of the Board

Wong Yoen Har
Company Secretary

Singapore, 11 October 2022

Explanatory Notes:

- (i) The Ordinary Resolution 2 is to re-elect Mr Teo Boon Leng who is retiring pursuant to Article 114 of the Constitution of the Company. Mr Teo Boon Leng will, upon re-election as Director of the Company, remain as Executive Director and Managing Director of the Company.
- (ii) The proposed Ordinary Resolutions 3, 7 and 8 are to seek approval from the shareholders via a Two-Tier Voting process for Mr Lu King Seng to continue in office as Independent Director of the Company for a three-year term, with effect from the passing of these resolutions proposed at the forthcoming AGM until the conclusion of the third AGM of the Company following the passing of these resolutions. The Board seeks to strike an appropriate balance between tenure of service, continuity of experience and refreshment of the Board. Furthermore, the Company benefits from such Director who has, over time, gained valuable insights into the Group, its market and the industry. The Nominating Committee and the Board have determined that Mr Lu King Seng remains objective and independent minded in Board deliberations. His vast experience would enable him to provide the Board and the various Board Committees on which he serves, with pertinent experience and competence to facilitate sound decision-making and that his length of service does not in any way interfere with his exercise of independent judgment nor hinder his ability to act in the best interests of the Company. Additionally, Mr Lu King Seng fulfils the definition of independent director of the Catalist Rules and Code of Corporate Governance 2018. More importantly, the Board is confident that Mr Lu King Seng is capable to continue to discharge his duties independently with integrity and competency.

Shareholders should note that in the event that the proposed Ordinary Resolutions 7 and 8 relating to the continued appointment of Independent Director are not passed, the Company shall endeavour to fill the vacancy of the independent director (which must comprise of at least one-third of the Board) within two months, in any case not later than three months from the date the Independent Director be re-designated as Non-Independent Non-Executive Director for the purpose of compliance with Rule 406(3)(c) of the Catalist Rules, as applicable.

In compliance with Rule 406(3)(d)(iii)(B) of the Catalist Rules, the Directors and CEO of the Company, and their respective associates (as defined in the Catalist Rules), shall abstain from voting on Resolution 8. The Company will disregard any votes cast by the Directors and the CEO of the Company, and their respective associates, in respect of their holdings of shares (if any) on Resolution 8.

Mr Lu King Seng will, upon the passing of Resolutions 3, 7 and 8, remain as Chairman of the Audit Committee and member of Nominating Committee and Remuneration Committee. The Board considers Mr Lu to be independent for the purpose of Rule 704(7) of the Catalist Rules.

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- (iii) The Ordinary Resolution 6, if passed, will empower the Directors of the Company, effective until the conclusion of the next Annual General Meeting of the Company, or the date by which the next Annual General Meeting of the Company is required by law to be held or such authority is varied or revoked by the Company in a general meeting, whichever is the earlier, to issue Shares, make or grant Instruments convertible into Shares and to issue Shares pursuant to such Instruments, up to a number not exceeding, in total, 100% of the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company, of which up to 50% may be issued other than on a pro-rata basis to shareholders.

For determining the aggregate number of shares that may be issued, the total number of issued Shares (excluding treasury shares and subsidiary holdings) will be calculated based on the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company at the time this Ordinary Resolution is passed after adjusting for new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time when this Ordinary Resolution is passed and any subsequent bonus issue, consolidation or subdivision of Shares.

IMPORTANT

The printed copies of the following documents will not be despatched to shareholders, they can be accessed at URL <http://www.takajewelleryholdings.com/agm.html> or on SGX website at URL <https://www.sgx.com/securities/company-announcements>:

- Annual Report for the financial year ended 30 June 2022
- Notice of Annual General Meeting
- Proxy Form

Shareholders are able to participate at the Meeting in person in the following manners set out in the paragraphs below:

Submission of Instrument Appointing a Proxy ("Proxy Form") to Vote:

1. A member who is not a relevant intermediary, is entitled to appoint one or two proxies to attend and vote at the Meeting.
2. A member who is a relevant intermediary, is entitled to appoint more than two proxies to attend and vote at the Meeting, but each proxy must be appointed to exercise the rights attached to a different Share or Shares held by such member.

"Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act 1967."
3. For Supplementary Retirement Scheme ("SRS") investors who hold their Shares through relevant intermediaries as defined in Section 181 of the Companies Act (including holders under depository agents) and who wish to exercise their votes should approach their respective relevant intermediaries (including their respective SRS Operators or depository agents) to submit their voting instructions in the Proxy Forms **at least seven (7) working days before the Meeting, 9.00 a.m. on 13 October 2022**.
4. Members (whether individual or corporate) appointing a proxy or proxies must give specific instructions as to his manner of voting, or abstentions from voting, in the Proxy Form, failing which the appointment will be treated as invalid. A proxy need not be a member of the Company.
5. The instrument appointing a proxy or proxies must be submitted to the Company in the following manner:
 - (a) if submitted by post, be lodged with the Company's registered office at 3, Kaki Bukit Place, Eunos Techpark, Singapore 416181; or
 - (b) if submitted electronically, be submitted as a clearly readable image via email to TAKA_AGM22@takajewellery.com.sg.

in either case, **at least 48 hours before the time for holding the Meeting, by 9.00 a.m. on 24 October 2022**.

A member who wishes to submit a Proxy Form must first download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or by scanning and sending it by email to the email address provided above.

6. A depositor shall not be regarded as a member of the Company entitled to attend and vote at the AGM unless his/her name appears on the Depository Register not less than seventy-two (72) hours before the time of the Meeting.

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7. The instrument appointing a proxy or proxies must be under the hand of the appointor or his/her attorney duly authorised in writing. Where the instrument appointing a proxy or proxies is executed by a corporation, it must be executed either under its common seal or under the hand of an officer or attorney duly authorised. Where the instrument appointing a proxy or proxies is executed by an attorney on behalf of the appointor, the letter or power of attorney or a duly certified copy thereof must be lodged with the instrument.
8. The Company shall be entitled to reject the instrument appointing a proxy or proxies if it is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing a proxy or proxies.

Submission of Questions in Advance:

- (1) Shareholders may also submit questions related to resolutions to be tabled at the Meeting in the following manner:

- (a) if submitted by post, to the Company's registered office at 3, Kaki Bukit Place, Eunos Techpark, Singapore 416181; or
- (b) if submitted electronically, be submitted via email to TAKA_AGM22@takajewellery.com.sg.

All questions for the Meeting must be submitted by **9.00 a.m. on 19 October 2022**.

- (2) A member who wishes to submit the questions in hard copy by mail is required to indicate the full name (for individuals)/company name (for corporates), NRIC/Passport No./Company Registration No., email address, contact number, shareholding type and number of shares held together with their submission, before submitting it by post to the address provided.
- (3) The Board of Directors of the Company will endeavour to address all substantial and relevant questions received from Shareholders prior to the Meeting by publishing the responses to those questions on SGXNET at URL <https://www.sgx.com/securities/company-announcements> and the Company's website at URL <http://www.takajewelleryholdings.com/agm.html> at least forty-eight (48) hours prior to the closing date and time for the lodgement of the proxy forms on 24 October 2022. Where substantial relevant questions submitted by Shareholders are unable to be addressed prior to the Meeting, the Company will address them during the Meeting.

The Company shall only address relevant and substantial questions (as may be determined by the Company in its sole discretion) received. The Company will publish the minutes of the Meeting on SGXNET and the Company's website within one month from the date of the Meeting.

Personal data privacy:

By submitting a proxy form appointing a proxy or proxies to attend, speak and vote at the Meeting and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of the appointment of a proxy or proxies for the Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Meeting (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

Photographic, sound and/or video recordings of the Meeting may be made by the Company for record keeping and to ensure the accuracy of the minutes prepared of the Meeting. Accordingly, the personal data of a member of the Company (such as his name, his presence at the Meeting and any questions he may raise or motions he propose/second) may be recorded by the Company for such purpose.

Important Notice from the Company pertaining to the COVID-19 situation

In view of the current COVID-19 situation, shareholders should note that the manner of conduct of the Meeting may be subject to further changes at short notice. The Company may take any precautionary measures which may be required or recommended by the government agencies to minimise the risk of spread of COVID-19 for conducts of meetings. Shareholders are advised to check SGXNET and the Company's website regularly for updates.